

## Accounts Payable Customization Screen

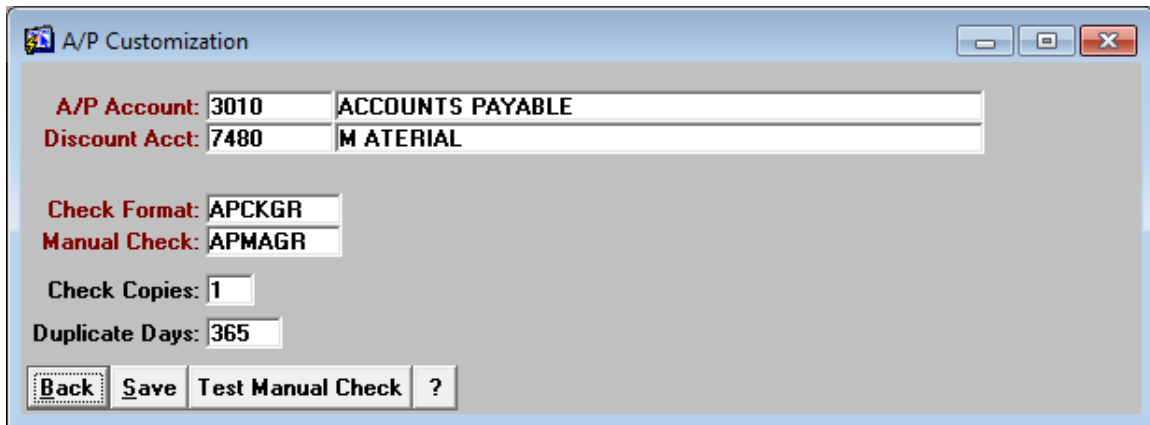
The A/P Customization screen is launched from the **[More...]** button on the Vendors screen. This screen contains settings that are initialized when first using the Dump Truck System.

“A/P Account” and “Discount Acct” fields contain the GL Account numbers. As with most fields that have their field name in a **rust** color, you can double click in the field to get a list of possible values available.

“Check Format” and “Manual Check” fields identify the style that matches your check format. There are several styles available in the pick list. If none of these fit your style, please contact Brasl for modifications.

“Check Copies” The DTS standard is to print checks on one sheet of paper. This can be in several configurations. Some formats have the check followed by two vouchers. Others can print the voucher first and then the check. Although not recommended, the DTS can actually print the check with the number of copies specified in this field. .

“Duplicate Days” Some vendors may cycle through and reuse invoice numbers. The DTS will only check for duplicate invoice numbers within this many days. The default number is 365.



The screenshot shows a window titled "A/P Customization" with the following fields and controls:

- A/P Account:** 3010 (with a dropdown menu showing "ACCOUNTS PAYABLE")
- Discount Acct:** 7480 (with a dropdown menu showing "M ATERIAL")
- Check Format:** APCKGR (with a dropdown menu)
- Manual Check:** APMAGR (with a dropdown menu)
- Check Copies:** 1 (with a text input field)
- Duplicate Days:** 365 (with a text input field)
- Buttons: Back, Save, Test Manual Check, and a help icon (?)

Click on the **[Back]** button to exit this screen. Use the **[Save]** button to save any pending changes. The **[ ? ]** button produces this document.

**[Test Manual Check]** is used to determine which check format best matches your style. Contact Brasl, Inc. if a new style is to be added for your company.